

Cancer Research Malaysia

JOB DESCRIPTION

JOB TITLE	: Head of Fundraising
DEPARTMENT	: Fundraising Team
LOCATION	: Cancer Research Malaysia Office, Sime Darby Medical Centre
RESPONSIBLE TO	: Chief Executive of CRM (Professor Dr Teo Soo-Hwang)
DATE	: 1 October 2019

SCOPE/PURPOSE OF JOB

We are currently looking to recruit a **Head of Fundraising** to our team – someone who can inspire companies, philanthropists and generous donors to help us continue with our life saving research here in Malaysia. He/She should be able to deliver a clear partnership strategy with our corporate partners and deliver a clear strategy with our donors. His/Her aim would be to keep a strong community of loyal supporters engaged and to work independently and with the Board of Trustees to grow and acquire new donors.

RESPONSIBILITIES include, but are not limited to:

- Work independently and with the Board of Trustees to grow and acquire new donors.
- Planning and implementing events including fundraising events.
- To gather metrics and data from multiple sources that can help achieve the organization's goals.

QUALIFICATIONS AND COMPETENCIES:

- Minimum 5 years of working experience.
- Creative communication and writing capabilities.
- Able to engage and form strategic partnerships with related stakeholders and businesses.