Position: Clinical Research Associate I (CRA I)

Scope/ Purpose of Job

The successful candidate will be reporting to the Clinical Trials Manager (CTM) and responsible in carrying out the clinical research operational tasks. You will have the opportunity to work closely with Cancer Research Malaysia (CRM) world class scientific research teams to play a role in the clinical trial design and planning through activities such as literature review. You will also have the opportunity to work with some of the top notch oncologists in Malaysia through the Clinical Working Group (CWG) to propose clinical trials based on the latest therapy such as immunotherapy for Asian breast, lung or head and neck cancers.

Responsibilities

1. Clinical Trial Operations
- Plan and schedule monitoring visits
- Monitor in-house and external clinical trials (On-site or remote monitoring)
- With CTM close supervision to:
  - ❖ Develop Clinical Trials Documentation and Toolkits for CRM sponsored Trials and Investigator Initiated Trials
  - ❖ Plan and Manage Clinical Trials conceived internally or externally

2. Quality Management
- Work together with CTM and research teams to develop and refine Standard Operational Procedure (SOP) for clinical trial operations
- Provide consultation to study teams on the compliance to SOPs

3. Clinical Trial Planning
- Perform literature review to identify opportunity for proposal of clinical trials within the scope define by the management

Qualifications and Skills:
- At least a BSc degree in health sciences, life sciences, pharmacy, pharmacology, or a related discipline with at least 6 months of CRA I experience AND ability to perform literature review
- MSc or PhD holder with Cancer Biology work experience and aspiration to develop clinical research career is also welcomed
- Meticulous and detail oriented
- Independent and self-starter
- Flexible and ability to adapt to changes (e.g. change of work priorities)
- Communication skills and good interpersonal relationships
- Responsible Management - Ability to monitor clinical trials (at least 6-months experience)
- Compliance Control – Ability to ensure site personnel comply with research protocol, regulatory requirements, GCP and standard operating procedures
- Information Analysis - Ability to establish links between various elements necessary to the proper conduct of the clinical study
- Problem Solving - Ability to solve problems related to the conduct of clinical trials