

Cancer Research Malaysia

JOB TITLE:	Data Manager in Cancer Prevention and Population Science
LOCATION:	Cancer Research Malaysia @ SJMC, Subang Jaya
RESPONSIBLE TO:	Head of Cancer Prevention and Population Sciences Research Unit
Date:	From 1 Feb 2022

Scope / Purpose of Job:

The Data Manager is the lead for the data management for a number of cohort studies at the Cancer Prevention and Population Sciences Research Unit. The candidate needs to be competent in database management including in Excel, Access and preferably, R. Prior experience in epidemiology and/or statistics, is a strong advantage.

We are looking for a confident individual with an open, approachable and pleasant personality to work with clinical teams to collect data, and with strong analytical skills to work with research teams to analyse data and generate results. The ideal candidate should be someone who has prior experience with clinical data, understand the barriers faced in retrieving clinical data, and demonstrate a strong personal commitment to the cause of Cancer Research Malaysia.

Roles and responsibilities include:

1. To be responsible for developing and implementing strategies for data curation and cleaning, and capturing clinical information onto the main database
2. To work with the Head of CPPS to respond to data queries for international and local collaborative studies
3. Assist in planning and delivery of high-quality research programs to enhance the Foundation's reputation for excellence in research.
4. Other responsibilities include:
 - To deputise for the Head of Research Unit when appropriate
 - To represent the team and Cancer Research Malaysia when appropriate
 - To undertake other administrative tasks as required

Person specifications:

1. Educated to a Bachelor's degree (BSc), with relevant experience in databases
2. Demonstrated skill in analysing data.
3. Driven by a strong sense of making an impact, with problem solving skills, including conflict resolution skills
4. The ability to prioritise own workload and work to deadlines
5. Adopts a pro-active attitude to work
6. Assumes full responsibilities within role
7. Passion for CRM's mission.

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